

CARIBBEAN POLICY DEVELOPMENT CENTRE (CPDC)

CONSULTANT(S) TO DELIVER TWO-DAY TRAINING WORKSHOP FOR WOMEN SMALL FARMERS IN DISASTER RISK MITIGATION AND RESILIENCE BUILDING

Request for Proposals

Request for Proposals for a Consultant to deliver a two-day training workshop to rural women farmers in the Eastern Caribbean for the Project entitled “Promoting the Sustainability of Rural Women Farmers in the Eastern Caribbean through Disaster Risk Mitigation and Resilience Building”

LOCATION: Grenada

BACKGROUND

The Caribbean Policy Development Centre (CPDC) in partnership with the Canadian Fund for Local Initiatives is undertaking a project that seeks to increase prepared and building resilience of women small farmers in three (3) Eastern Caribbean countries of Grenada, St. Vincent and the Grenadines and Dominica. CPDC is a regional NGO representative and is seeking to procure the services of a qualified candidate(s) to undertake a two-day training workshops for 15 farmers in the application of disaster risk reduction methods and climate change adaption techniques.

The Terms of Reference is attached at Annex I

Guidelines for Applications

- Interested persons are requested to submit the following:
- A cover letter to the attention of the Officer-in-Charge, Caribbean Policy Development Centre;
- Evidence of the Applicant’s qualifications and history of similar services offered;
- A technical and financial proposal outlining the cost of undertaking the assignment.
- Consultants must be in a position to complete the assignment before the end of April 2020

Submissions are to be sent to the Caribbean Policy Development Centre via electronic mail to both cpdcs submissions@gmail.com and cpdc@caribsurf.com with the subject line: **Consultancy To Deliver Two-Day Training Workshop For Women Farmers.**

All applications must be submitted by 5:00 p.m. (UTC/GMT-4) on **March 16, 2020.**

ANNEX I

TERMS OF REFERENCE

Consultancy to Conduct Training in Disaster Risk Mitigation for Women Small Farmers in the Eastern Caribbean:

*“Promoting the Sustainability of Rural Women Farmers in the Eastern Caribbean through
Disaster Risk Mitigation (DRM) and Resilience Building”*

I. BACKGROUND

The Caribbean Policy Development Centre (CPDC) is a legally registered non-profit headquartered in Barbados and established in 1991. CPDC serves as a regional umbrella non-governmental organisation (NGO), which supports organisations comprising small farmers, women, youth, Indigenous People, rural populations and faith-based organisations located across the Caribbean Community (CARICOM). CPDC also has strong networking partnerships with organisations representing persons with disabilities, artisans, micro entrepreneurs, and workers. Altogether it serves some twenty-nine (29) regional, sub-regional, national and community-based NGOs tackling economic, social, and cultural issues facing the Caribbean. The Centre also has working relationships with many other NGOs and development partners across the region.

The organisation was mandated to work with NGOs and civil society to understand how policies affecting Caribbean people are made; to share information about policies and the decision-making processes; to work to influence and bring change to the developmental process; and to support and lobby for policies that improve the lives of Caribbean people. In fulfilling its mandate, CPDC seeks to build the confidence and the capacity of the Caribbean peoples to influence public policy. Our main work modalities are research, training, advocacy, publications, public education, and institutional strengthening. CPDC is officially recognised, both regionally and internationally, as the principle representative of Caribbean NGOs working with such organisations CARICOM/CARIFORUM, Commonwealth Foundation, UN System Agencies, among others.

CPDC with support from the Canadian Fund for Local Initiatives (CFLI) and in collaboration with the Agency for Rural Transformation (Grenada), the Dominica National Council of Women (DNCW) and the Windward Island Farmers Association (WINFA) is implementing a project titled *Promoting the Sustainability of Rural Women Farmers in the Eastern Caribbean through Disaster Risk Mitigation and Resilience Building*”.

CPDC and its partners recognize that rural women farmers face many problems with maintaining their livelihoods particularly due to the region’s vulnerability to the increasing frequency of tropical storms, hurricanes, flash flooding, drought, and invasive species. In 2017 the Caribbean island of Dominica having been impacted by Hurricane Maria saw its agricultural sector significantly

devastated. The effect of the hurricane directly undermined income and food and nutrition security for an island heavily dependent on its agricultural exports. However, not only was Dominica impacted. The island was also a significant exporter of vegetables, tubers and fruits for other Caribbean countries (a role carried out by women), thus highlighting that devastation in one Caribbean country could lead to shortages and food insecurity among other islands in the region. As with Hurricane Maria in Dominica, Hurricane Irma also severely impacted the agricultural sectors in Antigua and Barbuda and St. Kitts and Nevis. All of these hazards have serious consequences for small farmers and their households, who have limited adaptive capacity to deal with the threats to their operations, and consequently, their income. Women farmers are among the most at-risk social sectors in the region and have limited economic options particularly when faced with losses to their operations.

CPDC and its partners believe that the livelihoods of small-farmers (one of the key populations it serves) have not been sufficiently prioritized amidst the many initiatives at the macro level as regards infrastructural risk reduction, sectoral preparedness, national policy formulation and community disaster response plans. Technical support, and financial resources for mitigation tend to be lacking as regards small-farmers in particular women. This project therefore seeks to address these issues through the provision of awareness raising and training in disaster risk mitigation and resilience building for women's farmers. In the context of the aforementioned, CPDC will undertake a two-day training workshop for fifteen (15) women's farmers from the three Caribbean countries of Dominica, Grenada and St. Vincent and the Grenadines. The goal of the project is to enhance the livelihood and ability of rural women's farmers to adapt to disaster risks especially those influenced by climate change.

It is against this background that CPDC requests the support of a consultant with technical expertise and experience in the areas of agriculture, disaster risk mitigation and climate change adaptation.

II. PURPOSED AND OBJECTIVES

CPDC is desirous of contracting a consultant to undertake a two-day training workshop in Grenada for fifteen (15) women small farmers. The training will focus on disaster risk mitigation strategies and techniques to enable women farmers to adequately prepare for a range of natural hazards particularly those linked to the climate change impacts.

General Objective

The aim of the consultancy is to develop and implement a two-day training programme focused on disaster risk reduction and resilience building for rural women farmers.

Specific Objectives

1. To develop a detailed training outline with both practical and theoretical training components on disaster risk mitigation for small farming operations;
2. To develop a comprehensive power point training manual based on the approved training outline and covering all relevant areas to DRM and small farming challenges;
3. To deliver a two-day disaster risk management training programme for fifteen (15) women small farmers which considers the unique situation they face in the Caribbean;
4. To produce one (1) detailed post-workshop report.

III. INSTITUTIONAL PROFILE/ CONSULTANCY REQUIREMENTS

A. Experience

1. A post-graduate degree in agricultural science, climate science, environmental studies, disaster management or a relevant natural or social science qualification;
2. At least seven (7) years proven experience having undertaken similar assignments;
3. Demonstrated experience working in the agricultural sector, and/or a regional or international agricultural development institution on matters promoting disaster risk management, climate change adaptation and sustainable farming practices for small farmers;
4. Demonstrated experience in delivering training or extension services to small farmers.

B. Skills and Competencies

- Proven track record in working with small farmers and/or other vulnerable populations;
- Proven skills in delivering adult training programmes;
- Evidence of having undertaken similar assignments in the past 5 years;
- Proven writing skills to deliver high quality reports.

IV. DURATION OF THE ASSIGNMENT

The consultancy will run over a period of 5 weeks from 20 March – 30 April, 2020.

V. DELIVERABLES

The Consultant is to produce the deliverables as highlighted below:

- A detailed training plan within one-week of undertaking the assignment inclusive of the topics to be covered, training methodology, practical sessions to be undertaken;
- A summary outline of the agenda approach and parameters for the training workshop one week of signing the agreement, topics for consideration can include:
 - The different types of natural hazards
 - The impacts of natural hazards on farming operations
 - Climate change and the link to natural hazards
 - Soil conservation, soil fertility and soil regeneration
 - Hurricane preparedness techniques for crop and livestock farmers
 - Pest management
 - Coping with drought conditions
- A detailed, power point presentation (training manual) of the proposed training within 2 weeks from commencement of the assignment;
- Two-day training workshop successfully completed;
- A final report detailing the highlights, participant feedback, challenges and any recommendations for future training to be delivered two weeks following the completion of the assignment.

VI. ADMINISTRATION

The Consultant shall report to the Project Coordinator and/or any CPDC representative as designated in writing.